

## Minutes of HPP NPC Board Meeting

Held at the Dolphin Room, Windsor Hotel, Hermanus

at 10:00 on Monday, 18 August 2025

### 1. Welcome & Apologies

The Chairperson opened the meeting and welcomed all present. Special welcome was extended to Wiaan Bishop.

**In attendance:** Jerry van Niekerk, Ann Wright, Leon Rauch, Fransien Koegelenberg, Philip-Ben Kotze, Wiaan Bishop, Stefan Otto, Stephen Grundlingh, Peter Doble and Marcia Bown.

**Apologies:** Rod MacLeod.

### 2. Ratification of Previous Minutes approved by Round Robin

The minutes of the Board meeting held on 5 May 2025 were approved via round robin on 23 May 2025, was noted and confirmed.

### 3. Matters Arising from Previous Minutes

Matter	Update
Financial Reports	Previous three months shared with board.
Progress on kiosk relocation planning	Co-ordinating with the OM to potentially place the kiosk at Grotto East for the festive season.
Publication of rebranded newsletter	Rebranded format in circulation as of July newsletter.
Finalisation of the HSRA Term Extension	Extension application approved by OM Council end May 2025.

#### 4. Co-option of Director

The decision to co-opt Mr. Wiaan Bishop to the Board, previously approved via round robin resolution on 12 June 2025, was noted and confirmed.

#### 5. Portfolio Feedback

*a.) Finance – Leon Rauch*

- Year-end results indicate a closing balance approximately R1.2m better than forecast.
- Savings achieved in public safety, term extension costs and legal expenses contributed to the positive variance.
- Forecasts highlight pressure on operating budgets in the medium term due to limited levy escalation.
- Emphasis placed on prudent cost management and ongoing engagement with Overstrand Municipality regarding valuations.

*b.) Operations – Stephen Grundlingh*

- Kwaaiwater camera project remains on track despite initial delays.
- Three new cameras and a high-site wind turbine have been successfully installed.
- Lightweight PPE vest plates delivered and deployed to SIU patrollers.
- Operational performance remains stable with no critical incidents.

*c.) Cleansing – Ann Wright*

- Collaboration with municipal horticultural teams continues.
- Positive feedback was received on cleanliness and Cliff Path maintenance. However, the planned improvements to Swallow Park and the new viewing deck will require additional cleansing services. Marcia will engage with the Overstrand Municipality to obtain permission for HPP to extend services to these upgraded areas once completed.

- Engagement with businesses for joint clean-up initiatives discussed. Marcia to engage OM Mayor to include the CBD in a Clean-up Wednesday initiative.

d.) *CBD – Fransien Koegelenberg*

- Kiosk relocation planned for Grotto Beach during the festive season.
- Engagement with CBD property owners discussed. A meeting will be held with the lead property owner on Monday afternoon 18 August to discuss issues. HPP hopes to be invited to a meeting with CBD property owners in mid-September.

e.) *Social Development – Peter Doble*

- Detailed discussion on homelessness, vagrancy, and social challenges impacting Hermanus.
- Recognition that HPP lacks a mandate for social services but is perceived as responsible by the public.
- Consensus to engage the new Mayor and explore collaborative solutions, noting funding and mandate constraints.

f.) *Stakeholders – Philip-Ben Kotze*

- Noted some concerns raised by stakeholders regarding the oversight of the protest march held on 4 August 2025.

g.) *Education – Stefan Otto*

- Positive reception of guest house engagement initiatives to date.
- Plans for further outreach to accommodation providers and senior residents discussed.
- Awareness materials to be prepared to assist visitors to understand potential risks and how to seek help when needed.

## 6. **Appointment of Service Providers**

### **Resolution:**

The Board unanimously approved the Bid Evaluation Committee’s recommendation, noting that the procurement process was conducted in full compliance with the HPP

Procurement Policy and the HSRA Financial Agreement. The following service providers were appointed for the 2025 - 2030 term:

- **Fidelity ADT** (HPP-RFP-2025-01) - Public Safety services
- **Iphupha Cleansing Services** (HPP-RFP-2025-02) – Supplementary cleaning services
- **WCC Technologies** (HPP-RFP-2025-03) – CCTV network support and maintenance

This resolution authorises the Chairperson to finalise and sign the respective contracts on behalf of HPP.

## **7. Control Room Relocation**

Progress on the new control room at Mussel Centre was noted. Project management has been assigned to Paul Lannguth of Due South Construction. Planning permissions and quotations are being finalised, with an estimated two-month build timeline.

## **8. AGM Preparations**

Preparations for the AGM on Thursday, 4 September 2025 at 16:00 are on schedule. Notices have been published, and documentation will be circulated to members by the statutory deadline. A farewell for the outgoing Chairperson, Jerry van Niekerk, will follow the AGM.

## **9. Strategic Issues**

Urban management discussions highlighted the need for a cohesive approach with stakeholders to address ongoing social and operational challenges. The Board noted progress on strategic priorities, including CCTV expansion, control room relocation and operational resilience.

## **10. Transition of Urban Management**

The Board engaged in a discussion on urban management, covering a range of critical issues including vagrancy, begging, informal waste picking, car parking attendants, and parking management within the HSRA.

All Board members contributed to the discussion, noting that while HPP has limited formal authority over certain urban and social matters, it remains the focal point for public expectations. The Board acknowledged the importance of proactive engagement with Overstrand Municipality, law enforcement, and other stakeholders to address these challenges effectively.

Key points included:

- The need for clear and consistent communication with the community about HPP's mandate, achievements, and limitations.
- Legal and constitutional limitations related to removals and waste-picking interventions, and the importance of compliance in all actions.
- Encouraging property owners and private security to take responsibility for managing activity on private property.
- Opportunities to collaborate with the Municipality to improve parking enforcement and oversight of car parking attendants' activities.
- The need for a coordinated, long-term strategy to improve urban management, balancing operational, legal, and reputational considerations.

## **11. General**

There were no new applications for membership in the last quarter. Membership applications are closed and will reopen post-AGM.

## **12. Next Meeting**

The next Board meeting is scheduled for Monday, 1 December 2025.

## **13. Close**

The meeting adjourned at 12:10.