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MINUTES of the 2025 ANNUAL GENERAL MEETING  
of the Hermanus Public Protection (HPP) NPC  
held at 16:00 on Thursday, 4 September 2025 at the Windsor Hotel,  
Hermanus.

1. **WELCOME:** The Chairperson, Mr Jerry van Niekerk, welcomed all present and thanked members, guests and stakeholders for their continued support and attendance at the AGM.
2. **APOLOGIES:** Regrets were received from 41 members. The full list of apologies is recorded on page 4 of the AGM presentation slides.
3. **CONFIRMATION OF AGENDA:** The circulated agenda was accepted and confirmed.
4. **CONSTITUTING:** The required notice had been given, and the meeting was duly constituted in terms of the Financial Agreement and Company's MOI (20% of the Members to be in attendance or by proxy).

The list of voting members was published on the HPP website prior to the AGM.

**Quorum**

• Membership total:	259
• New Members Admitted (during period):	10
• Required (20%):	52
• Members in attendance:	32
• Proxies received:	41

A quorum was confirmed in accordance with the HPP's Memorandum of Incorporation.

5. **APPROVAL OF MINUTES OF THE 2024 AGM:** The minutes were approved for the 2024 AGM held 29 August 2024. Proposed by Mr P Doble and Mrs F Koegelenberg.
6. **MATTERS ARISING:** Mr van Niekerk noted that there were no matters arising from the previous meeting.
7. **CHAIRPERSON REPORT:** (The Chairperson Report is available on the HPP website <https://hpp.org.za/agms/2025-annual-general-meeting/>)

The Chairperson, Mr Jerry van Niekerk, delivered his final report covering the period 1 July 2024 – 30 June 2025.

The report noted the successful extension of the HSRA mandate to 30 June 2030 following extensive public participation and the approval of the Overstrand Municipality. An expanded board now reflects wider representation across Hermanus precincts and includes additional advisory members co-opted during the year.

Key themes highlighted were:

- **Community input & participation:** multiple precinct meetings and engagement sessions strengthened relationships with property owners and stakeholders.
- **Socio-economic environment:** while electricity and inflationary pressures have eased, unemployment, poverty, and crime continue to challenge the region.
- **Homelessness and vagrancy:** HPP recorded 1,063 related incidents (19.4% of all incidents). HPP's role remains focused on monitoring, reporting, and facilitating coordinated responses, while supporting partners such as the Hermanus Night Shelter Board.
- **Crime trends:** contact crimes remain a concern in Zwelihle, Mount Pleasant and Hawston, though property crime declined modestly within the HSRA. Visible patrols, improved surveillance, and strong collaboration with SAPS and Law Enforcement were credited for this progress.
- **Operational achievements:**
  - 5,452 incident responses and 73 arrests facilitated in collaboration with enforcement partners.
  - Camera network expanded to 154 units across 79 sites, including a ratepayer-funded Kwaaiwater project and a new thermal PTZ camera.
  - Enhanced bicycle, foot and vehicle patrols, supported by the mobile safety kiosk.
  - Cleansing services removed over 17.5 tonnes of waste during the year, with expanded coverage during peak periods.
  - Technology investments included upgraded backhaul, solar backup systems, digital incident logging, and analytics alert integration.
  - Education initiatives included a Safety Expo and seven media articles.

The report concluded the 2020 - 2025 HSRA term, with acknowledgment of the foundation laid by the previous board and the achievements realised during the current term. The Chair expressed appreciation to the Overstrand Municipality, service providers (Fidelity-ADT, WCC Technologies, Iphupha Cleansing Services), law enforcement partners, board colleagues, Deputy Chair Leon Rauch, and the Executive Officer, Marcia Bown.

Mr van Niekerk, whose three-year term as Chairperson concluded, extended his best wishes to his successor and thanked HSRA property owners for their continued support.

8. **CONSIDERATION OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2025:** Mr L Rauch, Director Finance, presented on matters related to finances. The Audited Financial Statements for the Financial Year 2024/2025 were circulated prior to the meeting.

The opening balance on 1 July 2024 was R4,260,651. The closing balance on 30 June 2025 was R4,422,808. During this financial year HPP also received R122,734 in voluntary contributions towards neighbourhood camera projects and insurance payouts.

In accordance with the Financial Agreement, HPP must maintain a reserve equalling two months' revenue and for 24/25 this amount was R1,591,050. For 25/26 this amount equals R1,838,547.

Mr Rauch gave a brief overview of the balance sheet and cashflow for 24/25.

Mr Rauch briefly outlined the allocation of revenue for the financial year (25/26). The bulk of revenue will be spent on service provider contracts and infrastructure upgrades and expansion. The operating budget for 25/26 is available on page 27 of the presentation.

The audited financial statements for the year ending 30 June 2025 were presented for consideration.

*Proposer:* Mr R Schierhout

*Seconder:* Mrs A Wright

**Resolution:**

"It was **resolved** that the audited financial statements for the year ending 30 June 2025 be approved."

**Outcome:**

The resolution was passed by a majority vote through a show of hands.

9. **APPROVAL OF IMPLEMENTATION PLAN AND BUDGET FOR 2026 | 2027:** The 26 /27 Budget and Implementation Plan are available on the HPP website: <https://hpp.org.za/agms/2025-annual-general-meeting/>. The 26/27 Budget must be read in conjunction with the Implementation Plan.

Mr van Niekerk outlined the Implementation Plan for 26/27 Financial year and described Milestone 1: Management and Control Actions, Milestone 2: Safe Environment Actions, and Milestone 3: Healthy and Clean Environment Actions.

Mr Rauch presented the budget for 26/27. The calculated income for the financial year 26/27, which is from 1 July 2026, is R11,582,844 including anticipated retention refund and interest.

Mr Rauch further indicated that the HPP has provisionally allocated resources for fitment of the new control room.

<u>HERMANUS SRA BUDGET 2026 / 2027</u>			Notes:
<b>KEY ASSUMPTIONS USED</b>	<b>2026/27</b>		
Annual levy increase	5%	1	
Annual cost inflation (other than ADT)	6%	2	
ADT annual increase	5%	3	
Bad debt provision recovery (percentage of prior year's retention)	75%	4	
Interest received on 2 months levies held in reserve	6%	5	
<b>OPERATING INCOME AND EXPENSES</b>			
<b>INCOME</b>			
Levies received	11,582,844		
Less Retention for Bad Debt (10%)	(1,158,284)		
Rate - HSRA	10,424,560		
Retention Rebate Recovered	827,346		
Other income			
Donations, insurance claim, other			
Interest	115,828		
<b>Total Income</b>	<b>11,367,734</b>		
<b>EXPENDITURE</b>			
<b>HSRA ADMINISTRATION</b>			
HPP EO consulting fee	654,609		
Administrator / Consultancy / Legal Fees	8,287		
Insurance	68,483		
Accounting Fees	39,850		
Bank Charges	4,830		
Auditor / Secretarial Fees	15,393		
Control Room Property Rental	254,400		
Rates and electricity	63,600		
Incident Desk - Online Reporting	87,070		
Subscriptions (LPRs, email, website)	101,433		
Expenses (meetings, AGM, staff refreshments)	43,796		
Marketing and Communications	16,543		
Postage	10,703		
Stationery	7,345		
Security	4,372		
Staff welfare	2,918		
Repairs and other charges	37,100		
Telephone (Fixed lines & VOIP)	26,673		
<b>Sub-Total</b>	<b>1,447,406</b>		
<b>PROJECTS</b>			
<b>Public Safety &amp; Monitoring</b>			
Public Safety & Crime Prevention Management (Public Safety Officers, Response Vehicles, CCTV Monitoring)	8,715,000		
CCTV Management (Technical Support and Maintenance)	636,000		
Public Safety related Social Upliftment			
Toilet Rental Management	51,674		
<b>Clean Environment</b>			
Cleansing Management	616,920		
Cleansing & Environmental Projects	25,000		
<b>Sub-Total</b>	<b>10,044,594</b>		
<b>AGGREGATE OPERATIONAL EXPENDITURE</b>	<b>11,492,000</b>		
<b>Operational Surplus / (Deficit) for the year</b>	<b>(124,266)</b>		
<b>CAPITAL EXPENDITURE</b>			
CCTV Replacement and Expansion	200,000		
Control Room IT Infrastructure & Equipment	20,000		
	<b>220,000</b>		
<b>CASH POSITION</b>			
Opening Cash Balance (estimate)	3,215,571		
Surplus/(Deficit) for the year	(124,266)		
Movement in net current assets/liabilities			
Capital expenditure	(220,000)		
Closing cash balance	2,871,305		
Required Retained Balance (2 months levies received)	1,930,474		
<b>Operational cash surplus</b>	<b>940,831</b>		

**Notes on assumptions:**

- 1 Guidance received from Overstrand Municipality (same assumption used for previous 5 year term)
- 2 Slightly above current CPI of 5.2%. Future inflation rate difficult to accurately predict.  
The annual increase in ADT's cost will consist of two variables namely an inflationary cost
- 3 increase and a decrease in scope of services as available cash flow become constrained.
- 4 Conservative estimate based on past experience
- 5 Interest on cash investments based on estimated average attained in past years

The floor was then opened to attendees to raise any questions.

Mr Carolin requested clarification on the retention refund. Mr Rauch stated that a minimum of 75% of the excess is to be refunded to the HSRA by 30 September of the following financial year.

The Implementation Plan and Budget for 2026/2027 was presented for approval.

*Proposer:* Mr N Thatcher

*Seconder:* Mr P Carolin

**Resolution:**

"It was *resolved* that the Implementation Plan and Budget for 2026/2027 be approved."

**Outcome:**

The resolution was passed by a majority vote through a show of hands.

10. **APPOINTMENT OF AUDITORS:** It was proposed that Pragma Konsult be reappointed for the audit of financial year 2025/2026.

The appointment of auditors was presented for approval.

*Proposer:* Mr J Cilliers

*Seconder:* Ms S Taylor

**Resolution:**

"It was *resolved* that PragmaKonsult be appointed as the auditors for the year."

**Outcome:**

The resolution was passed by a majority vote through a show of hands.

11. **APPROVAL OF AUDITOR'S RENUMERATION:** The payment of R13,500 to Pragma Konsult was proposed.

The remuneration for the auditors was presented for approval.

*Proposer:* Mr H Niemand

*Seconder:* Mr J Cilliers

**Resolution:**

"It was *resolved* that the auditor's remuneration be approved."

**Outcome:**

The resolution was passed by a majority vote through a show of hands.

**12. ELECTION OF DIRECTORS:**

In line with the MOI 12.1.7 As required by item 5(1)(b) of Schedule 1 of the Act, at least 1/3 (one third) of directors shall resign every year at the AGM but shall be eligible for re-election.

- Resignation: Mr Jerry van Niekerk (Chairperson) resigned and was not available for re-election.
- Advisory Board Updates: Tourism – Mr Stefan Otto (co-opted March 2025), Industrial – Mr Wiaan Bishop (co-opted June 2025).

**13. ANY OTHER BUSINESS:**

Questions were raised regarding cliff path management responsibilities and municipal engagement. The Chair confirmed that HPP supplements municipal services only within its mandate but continues to support community initiatives.

Appreciation was expressed to outgoing Chairperson, Mr Jerry van Niekerk, for his three years of service.

**14. CLOSURE**

There being no further business, the Chairperson thanked all present for their participation and declared the meeting closed at 17:47.

*An audio recording of the AGM is available on request. Email [info@hpp.org.za](mailto:info@hpp.org.za).*

Prepared by:


Marcia Bown

Executive Officer – Hermanus Public Protection NPC

Date: 9 September 2025

**HPP NPC AGM 2025 Minutes Approved by the Chairperson:**

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**Gerrit David van Niekerk**  
Chairperson of the HPP NPC Board

Date: 10 September 2025