

HERMANUS PUBLIC PROTECTION (HPP)
Non-Profit Company (NPC) | Registration Number 1999/015007/08
Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
Held at FADT Boardroom, Hermanus, at 15:00 on Tuesday, 28 March 2023

AGENDA

1. Welcome & Apologies

The Chairperson, Jerry van Niekerk welcomed all attendees.

In attendance were Jerry van Niekerk, Ann Wright, Fransien Koegelenberg, Ronald Nutt, Clinton Lerm and Marcia Bown.

Apologies were received from Leon Rauch and Gerrie van der Westhuizen.

2. Approval of Minutes of Previous Meeting (held on 31 January 2023)

Minutes of the previous meeting were approved. Proposed by Mrs A. Wright and seconded by Mrs F. Koegelenberg.

Board Meeting Minutes will be made available on the HPP website.

3. Matters Arising from Previous Minutes

Matter	Update
Rotary Way Crime Incidents	OM has installed a sign at the Rotary Way lookout and a couple of other main entrances to the reserve. Additional signage has been requested.
Garden and hard landscaping – Marine Hotel to Amphitheatre Improvements	Path area near Bientang’s Cave still to be upgraded. M.B to follow up with OM.
<i>Dangerous Wave Action</i> sign placement disrupts sense of place.	Additional sign required at point near Windsor Hotel, along path.

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Neighbourhood Watch Groups – Code of Conduct to be agreed	All NHW groups have agreed to the Code of Conduct. Matter concluded.
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4. Portfolio Feedback

a. Finance

Mr Rauch provided a written update that was presented by the Chairperson.

HPP is in good financial standing. Cumulatively there is a surplus of R245k.

b. Cleansing

Mrs Wright reported that there is a noted increase in by-law violations by dog owners on the cliff path. Ms Bown reported that HPP have approached OM Protection Services to provide a Law Enforcement officer working full-time with HPP to address by-law infringements. It was proposed that HPP cover the costs of the LE officer. The Board agrees in principle. Ms Bown to formally request officer, confirm costs and financial procedure with OM.

Upgrades to the cliff path along the Marine parking section, above Bientang's Cave is still to be completed. Ms Bown to follow up with OM.

Mrs Wright suggested a safety exhibition be held for Woman's Day in August. The Board supports the initiative.

c. Safety Operations

Ms Bown provided feedback on the protest march that took place on 20 March. HPP provided surveillance support to SAPS and law enforcement. The protest was without incident.

Crime statistics provided by the SAPS were recently released for October to December 2022 period. Hermanus precinct incidents remain relatively stable but there is a noted increase in commercial crime (i.e., ATM and online fraud) and shoplifting.

d. Admission of New Members

No new member applications were received.

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5. General

a. *Strategic Priorities Update*

Ms Bown presented the implementation plan and update on the strategic priorities. The Strategic Priorities Tracker document was circulated to the Board prior to the meeting. All actions are in process or completed.

Developing a robust Contingency Plan is still to commence. Ms Bown will invite an additional stakeholder to join the team. A planning meeting is to be urgently scheduled. Draft Plan is proposed to be in process by mid-April.

b. *Risk Assessment Implementation Update*

Ms Bown presented the Risk Assessment implementation update. All recommendations are in process. Interview scheduled for Thursday, 30 March for the Surveillance & Field Supervisor role. Implementation of recommendations are due to be finalised by mid-April.

c. *Planned Camera Installations*

Ms Bown presented the planned camera site installations for Northcliff, four new sites and Eastcliff, four new sites. Eastcliff project will be funded by remaining donations from Eastcliff residents. Northcliff will be funded in part by Northcliff residents. Fundraising for Northcliff is still to commence.

d. *Legal Opinion*

Mr van Niekerk presented the legal opinion of Mr Zybrands regarding the provision of private security in public places and mass surveillance. A meeting was held with OM CFO and Legal Services Manager. It was agreed that formal reporting of services to be submitted to Director of Protection Services and CFO. Awaiting feedback from OM legal services following an in-depth review of the opinion.

Mr van Niekerk briefed the Board on the legal opinion that was sought for HPP to supplement public safety services in the Fernkloof Nature Reserve. Although a possibility, there are several risks and should not impede on the HSRA mandate. A possible solution is to raise funds from donors. The legalities will need to be finalised. The findings will be

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presented to the Board to make an informed decision in due course. Mr Lerm advised that the MM be informed of discussions.

The Chairperson briefed the Board about the suggested parking management solution that is being proposed by the CBD cluster. The proposal is still being developed by the cluster and will be presented to the Board in due course for further discussion on the role of HPP.

e. CBD Priorities

Mrs Koegelenberg presented six initial initiatives to improve and beautify the CBD. The initiatives proposed include:

1. Improving the entrance to the town at the taxi rank. Gabion style planters with trees and bins was suggested.
2. Main Road – Clicks Parking installation of planters to green the car parking area.
3. Cliff Path bin upgrade along the CBD section.
4. Post Office – planting around the fenced post boxes to green the area.
5. Solar lighting installations at Gearings Point and along Marine Parking.
6. Improve security at Swallow Park. Recommended the placement of a safety kiosk, additional foot patrols, trees to be removed and trimmed and solar lighting.

The Board supported all recommendations. Suppliers, costing and approval from the authorities to be sought to proceed.

f. HPP Board Meetings Frequency

It was recommended that the Board meetings be held quarterly. The Board agree to the change of frequency. Timing is aligned with the MOI requirements. An operational update report will be submitted monthly to the Board by the Executive Officer.

Ordinary Resolution number one:

“IT WAS RESOLVED THAT the HPP Board will meet quarterly”.

Proposed by Mrs A. Wright and seconded by Mrs F. Koegelenberg.

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6. Immediate Priorities

- a. Fernkloof Nature Reserve supplementary public safety initiative*
- b. Parking Management Solution*

7. Next Meeting

Tuesday, 27 June 2023. Time and venue to be confirmed.

Meeting concluded at 16:15.

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