

**HERMANUS PUBLIC PROTECTION (HPP)**  
 Non-Profit Company (NPC) | Registration Number 1999/015007/08  
 Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting  
 Held at FADT Boardroom, Hermanus, at 15:00 on Tuesday, 31 January 2023

**AGENDA**

**1. Welcome & Apologies**

The Chairperson, Jerry van Niekerk welcomed all attendees.

In attendance were Jerry van Niekerk, Leon Rauch, Ann Wright, Fransien Koegelenberg, Gerrie van der Westhuizen and Marcia Bown.

Apologies were received from Ronald Nutt and Clinton Lerm.

**2. Approval of Minutes of Previous Meeting (held on 8 November 2023)**

Minutes of the previous meeting were approved. Proposed by Mr L. Rauch and seconded by Mrs A. Wright.

Board Meeting Minutes will be made available on the HPP website.

**3. Matters Arising from Previous Minutes**

<b>Matter</b>	<b>Update</b>
Rotary Way Crime Incidents	HPP proposed warning signage. OM has installed a single sign at the Rotary Way lookout. G. van Niekerk to request OM install additional signage.
Garden and hard landscaping – Marine Hotel to Amphitheatre Improvements	Meeting with A. Wyngaard and L. Rainbird, HPP agreed to sponsor indigenous plants and path upgrades for area. Planting has been completed. Path still to be upgraded.

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<i>Dangerous Wave Action</i> sign placement disrupts sense of place.	Signs have been moved.
Installation of waste bin to be installed on gravel road in Voëlklip	G. vd Westhuizen to address to OM area manager.
Neighbourhood Watch Groups – Code of Conduct to be agreed	Hermanus NHW and Alfa NHW have agreed to operational terms of agreement.  Hermanus NHW have been reinstated on the HPP Operations radio channel. Alfa are yet to provide details of patrollers to be reinstated.

#### 4. Portfolio Feedback

##### a. Finance

Mr Rauch stated that HPP financial situation remains in good standing.

There was a cash shortfall for the month of December 2022 of around R40,000 (around R480,000 per annum annualised). The shortfall will be supplemented from the R4,500,000 investment.

##### b. Cleansing

Mrs Wright reported that the cliff path is in a good state of cleanliness, however, the incidents of dogs off leashes and dog waste is an ongoing issue. HPP will again appeal to OM LE to provide a peace officer on occasion to assist with fines for by-law infringements. An appeal to the public will also be made in the next HPP Newsletter.

The Board have agreed to fund two projects for the improvement and upgrade of the garden area in the CBD. Planting has been completed. The upgrade to the footpath is still to commence.

Mr van der Westhuizen noted that an additional waste bin is required at Voëlklip on the gravel road near Grotto Beach. He will make a personal application to the OM Area Manager.

##### c. Safety Operations

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Ms Bown provided an update on the HPP Festive Season. There were few criminal incidents and good visibility of all role players throughout the holiday period. Unfortunately, since the end of the season there has been an increase in criminal incidents and less visibility of law enforcement.

HPP continues to implement sweeps across the HSRA. There is a noticeable increase in sleeping nests in the Mosselrivier and Voëlklip area. Regular sweeps are being undertaken and operations are in progress with OM Law Enforcement.

The final Risk Assessment for the HSRA from Fidelity Services was received at the end of December. The Board and stakeholders have reviewed the report. The recommendations were presented to the Board. A further meeting will be held to discuss recommendations and associated costs in detail (refer 6a of these minutes.)

*d. Admission of New Members*

Four (4) new ratepayers applied to be a member of the HPP NPC. A total of 204 voting members are registered.

1. Mr H Ben-David
2. Mr D. Louw
3. Mr R. MacLeod
4. Mr H. Leaf-Wright

*Ordinary Resolution number one:*

**“IT WAS RESOLVED THAT** the admittance of four (4) new member as presented be approved”.

Proposed by Mrs A. Wright and seconded by Mr L. Rauch.

**5. General**

*a. Risk Assessment Recommendations*

Ms Bown presented the outcomes and recommendations from the risk assessment. The detailed implementation plan was shared with the board.

Recommendations include:

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- i. Resourcing: appoint a Surveillance and Field Supervisor, expand the role of the HPP Assistant Manager to assist with vagrancy issues and appoint a controller per shift as Shift Supervisor.
- ii. Electronic Reporting and Intelligence System: implement an electronic incident reporting solution for intelligence gathering and dissemination.
- iii. Policies: include standardisation of camera installations and equipment as well as Neighbourhood projects to Camera Network Policy.
- iv. ANPR Cameras: co-ordinate with law enforcement on placement and syncing with NATIS.
- v. Awareness campaigns: place warning signage at strategic points and on camera sites. Raise public safety awareness with residents and businesses.

*b. Neighbourhood Camera Project Policy*

The policy for the Neighbourhood camera policy will be finalised at the scheduled meeting (refer 6a of these minutes) to finalise the assessment recommendations.

*c. Legal Opinion*

HPP sought a legal opinion regarding the liabilities of providing public safety and monitoring in public spaces. The opinion has been received. A meeting has been scheduled to meet with the OM CFO to discuss.

**6. Immediate Priorities**

*a. Risk Assessment Recommendations*

Meeting to be scheduled with Chair, Finance and Safety Directors to discuss implementation plan and associated costs.

**7. Next Meeting**

28 March 2023. Time and venue to be confirmed.

***Meeting concluded at 16:43.***

**Directors**

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