

HERMANUS PUBLIC PROTECTION (HPP)
 Non-Profit Company (NPC) | Registration Number 1999/015007/08
 Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
 Held at Co-Unity, Hermanus, at 15:00 on Tuesday, 8 November 2022

AGENDA

1. Welcome & Apologies

The Chairperson, Jerry van Niekerk welcomed all attendees.

In attendance were Jerry van Niekerk, Leon Rauch, Ann Wright, Fransien Koegelenberg, Gerrie van der Westhuizen, Ronald Nutt, Clinton Lerm and Marcia Bown.

All members in attendance.

2. Approval of Minutes of Previous Meeting (held on 27 September 2022)

Minutes of the previous meeting were approved. Proposed by Mr L. Rauch and seconded by Mr C. Lerm.

Board Meeting Minutes will be made available on the HPP website.

3. Matters Arising from Previous Minutes

| Matter | Update |
|---|---|
| Bicycle Patrols | Bicycle Patrols have been reintroduced on waste collection days. |
| Rotary Way Crime Incidents | HPP proposed warning signage. OM crime warning signage in process. OM will procure and install signs. |
| Garden and hard landscaping – Marine Hotel to Amphitheatre Improvements | Meeting with A. Wyngaard and L. Rainbird, HPP agreed to sponsor indigenous plants and path upgrades for area. In process. |

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright

4. New Board Members

The Board have identified two new members to fulfil the new portfolios of Safety and Central Business District.

Ordinary Resolution number one:

“IT WAS RESOLVED THAT Mrs Fransien Koegelenberg, portfolio CBD, and Mr Gerrie van der Westhuizen, portfolio Safety, be co-opted as directors”.

Proposed by Mr GD van Niekerk and seconded by Mrs. A. Wright and Mr. R. Nutt.

5. Portfolio Feedback

a. Finance

Mr Rauch stated that HPP financial situation remains in good standing.

A brief discussion followed regarding the Financial Statements for August and September. Cash surplus has been allocated to the replacement and upgrading of the camera network and anticipated industry standard increases for security staff in March 2023.

On 30 September, a refund was received from the Overstrand Municipality from the Retention Fund, this will be treated as additional income.

b. Cleansing

Mrs Wright reported that Iphupha additional services of dog waste collection has commenced. The areas with the highest amount of waste collected will be recorded and will be highlighted in the monthly newsletters.

The Board have agreed to fund two projects for the improvement and upgrade of the garden area in the CBD. Ms Bown to confirm agreement with OM and implement before festive season.

Mr Rauch noted that warning of dangerous wave action signage has been installed at Voëlklip and Kwaaiwater. The signage is unsightly and blocks the views. Mrs Wright agreed to follow-up and find out who requested the signs.

It was noted that Mr T Edwards has kindly donated a sum of money to purchase all HPP staff a meal. The donation is greatly appreciated by the Board.

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright

Mr van der Westhuizen noted that an additional waste bin is required at Voëlklip on the gravel road near Grotto Beach. He will make a personal application to the OM Area Manager.

c. Safety Operations

Ms Bown provided an update on the HPP operational plan for Festive Season and gave a brief update on operations.

The rapid roll out of cameras across the HSRA in recent months has highlighted that a thorough review of HPP's CCTV operation and policy needs to be undertaken. An expert has been identified to conduct a Risk Assessment for the HSRA and give recommendations on the surveillance camera network layout and operations.

The Neighbourhood Watch (NHW) groups have been moved from the HPP operational channel to a dedicated NHW channel. The Neighbourhood Watch radio channel has been operational since end of September. A Code of Conduct needs to be drafted urgently for all participants in the field to agree to ensure safe operations between parties and best practice.

The first phase of the Eastcliff camera project has been completed and the Westcliff camera project is in progress. It will be completed by mid-November. No new installations will be undertaken until the risk assessment has been finalised and the board has taken the recommendations under advisement.

Supplier contracts have been finalised and agreed. New contracts came into force 1 November 2022.

Directors

d. Admission of New Members

Three (3) new ratepayers applied to be a member of the HPP NPC. A total of 198 voting members are registered.

1. Mr DR Ralph
2. Mr G van der Westhuizen
3. Ms L Fish

Ordinary Resolution number two:

“IT WAS RESOLVED THAT the admittance of three (3) new member as presented be approved”.

Proposed by Mr G. van Niekerk and seconded by Mrs A. Wright.

6. General

a. Strategy Workshop

The Strategy Workshop was held on the 17th and 18th of October. A wide variety of stakeholders were in attendance. The Strategy for the remaining term and beyond 2025 were discussed and agreed. The outcomes have been shared with the mayor and municipal manager. Some actions are already underway. An implementation plan to be finalised at the next board meeting at the end of January.

b. HPP Camera Network Policy

The HPP Camera Network Policy is being finalised and will incorporate recommendations from the Risk Assessment as necessary.

c. Fernkloof Patrol Proposal

HPP sought approval from the CFO for a portion of Fernkloof Nature Reserve area (visitor centre and parking) to be patrolled by HPP. The request was denied as it falls outside of the HSRA boundaries. Mr Lerm specified that according to the agreement the Botanical Society is responsible for security in the area.

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright

d. Legal Opinion

HPP are seeking a legal opinion regarding the liabilities of providing public safety and monitoring in public spaces. A legal expert has been identified, awaiting recommendation.

7. Immediate Priorities

a. Strategic Plan

Align Strategic priorities with operational plans.

b. SRAs

A wider review of other SRAs to be undertaken to look for innovative ideas and projects that may be applied to the HSRA. A visit will be scheduled to visit Voortrekker Road CID.

c. Social Upliftment

Issue to be revisited to address homelessness and vagrancy.

d. Policies and Code of Conduct

Finalise camera network and neighbourhood camera projects policies and Code of Conduct for NHW and HPP.

e. Contingency Plan

Sub-committee for Contingency Planning to commence urgently. Yolanda Scholtz, OM Disaster, Risk Management and Support Services to be engaged.

8. Next Meeting

31 January 2023. Time and venue to be confirmed.

Meeting concluded at 16:10.

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright