

HERMANUS PUBLIC PROTECTION (HPP)
 Non-Profit Company (NPC) | Registration Number 1999/015007/08
 Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
 Held at Co-Unity, Hermanus, at 15:00 on Tuesday, 27 September 2022

AGENDA

1. Welcome

The Chairperson, Jerry van Niekerk welcomed all attendees.

In attendance were Gerrit van Niekerk, Leon Rauch, Ann Wright, Ronald Nutt, Clinton Lerm and Marcia Bown.

The Chairperson advised that Philip-Ben Kotze, a co-opted director, resigned with immediate effect on the 5th of August 2022.

2. Apologies

No apologies. All members in attendance.

3. Approval of Minutes of Previous Meeting (held on 26 July 2022)

Minutes of the previous meeting were approved. Proposed by Mrs A. Wright and seconded by Mr L. Rauch.

Board Meeting Minutes will be made available on the HPP website.

4. Matters Arising from Previous Minutes

Matter	Update
Overstrand Municipality CCTV Policy	OM CCTV Policy was adopted by Council on 29 August. HPP to incorporate into HPP Policy.
Bicycle Patrols	Bicycle Patrols on hold due to budgetary constraints. Will revisit.

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright

Expanded Public Works Programme (EPWP)	EPWP Contract renewed. Awaiting OM process to be approved. LEAP Officers assigned to OM, awaiting update from Protection Services. R.N to provide update.
Rotary Way Crime Incidents	HPP proposed warning signage. OM crime warning signage application process underway.
Cliff Path Signage – dog owner regulation	All signs have now been installed. Positive feedback received from cliff path users.
Informal Car Guards and Car Washers in CBD	A joint meeting was held with the business chambers, HPP and OM Mayco. Business chambers requested to offer solution to informal parking management. In process.
Garden and hard landscaping – Marine Hotel to Amphitheatre Improvements	Meeting with A. Wyngaard and L. Rainbird, HPP agreed to sponsor indigenous plants for area.

5. Portfolio Feedback

a. Finance

Mr Rauch stated that HPP financial situation remains in good standing.

Meeting scheduled with Ghias Accounting in coming days for introduction and to review financial statement format.

Review of HPP Asset Register to be undertaken to ensure compliance. M.B and L.R to action.

b. Cleansing

Mrs Wright reported that a proposal has been provided by Iphuphu for additional services. The services will commence from 1 November 2022 following contract negotiations.

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Whale Festival cleaning will be conducted by OM services. HPP to provide supplementary services if required. R.N to advise if required.

Mrs Wright confirmed that the installation of dog regulation signage on the cliff path has been completed.

Cliff Path benches with numbers and old HPP contact number to be removed. OM Property Services, Mr A. Le Roux to advise. A.W to follow up.

Mrs Wright requested HPP sponsor a portion of the Sustainable Futures Trust holiday programme. Funding request was approved by the board.

Mrs Wright advised the board that 10 October is World Homeless Day. Mr Nutt advised that Ward 4 is looking to hold an event at the night shelter. Mrs Wright to encourage *The Village News* to publish an article portraying the dilemmas of homelessness.

c. *Operations*

Ms Bown provided an update on the HPP operational plan for the Whale Festival weekend, 30 September to 2 October.

The ATM scams and crime incidents in Fernkloof and Rotary Way were discussed. HPP controllers and patrollers have been briefed and operational plan is in place to address ATM incidents. Scamming incidents have been reported to SAPS, Law Enforcement, and banks accordingly.

HPP will formally seek approval from CFO for portion of Fernkloof Nature Reserve area (visitor centre and parking) to be patrolled by HPP. HPP are in discussion with various stakeholders regarding additional precautions that can be applied to Rotary Way. M.B to draft letter to CFO.

Control Centre reorganisation has been completed. Cameras for Eastcliff neighbourhood project bought online; replacements for priority 1 cameras and assets are underway; and Westcliff neighbourhood camera project to commence in coming days.

Directors

d. Admission of New Members

One (1) new ratepayer applied to be a member of the HPP NPC. A total of 195 voting members are registered.

1. Mr R. Leaver

Ordinary Resolution number one:

“IT WAS RESOLVED THAT the admittance of one (1) new member as presented be approved”.

Proposed by Mr G. van Niekerk and seconded by Mrs A. Wright.

6. General

a. Strategy Workshop

The Strategy Workshop has been postponed to later in October.

b. Recruitment of additional Directors

Mr van Niekerk briefed that board that he would be looking to expand the board to five members. An active search is underway for appropriate directors. Directors to assist with nominations.

c. Proposed Board and Quarterly Review Meeting Dates

Proposed dates to be circulated with minutes. M.B to propose dates for the year.

d. Procurement – Service Providers

As agreed at meeting held 5 August of previous board Chair and Finance Director, supply contracts will be renegotiated with existing suppliers (FADT, WCC and Iphupha). All suppliers have proven to deliver above expectations, timeously and well within budget. Negotiations are nearing completion, contracts will be completed by 15 October 2022, to commence 1 November 2022.

e. Legal Opinion

HPP are seeking a legal opinion regarding the liabilities of providing public safety and monitoring in public spaces. Expert to be appointed.

Directors

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f. Neighbourhood Camera Donations

The process and terms of neighbourhood camera donations to be outlined on the HPP website. M.B to draft terms, board to approve.

7. Immediate Priorities

a. CBD Crime Survey

Request received from CBD Cluster Forum to survey businesses on perceived crime. Board agree that this is better suited to be undertaken by Business Chambers.

b. SRAs

A wider review of other SRAs to be undertaken to look for innovative ideas and projects that may be applied to the HSRA.

8. Next Meeting

Date to be confirmed for November 2022.

Meeting concluded at 16:26.

Directors

GD van Niekerk (Chair) | LA Rauch | AE Wright