

HERMANUS PUBLIC PROTECTION (HPP)
 Non-Profit Company (NPC) | Registration Number 1999/015007/08
 Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
 Held at Lizette's Kitchen, Voëklip, at 15:00 on Tuesday, 26 July 2022

AGENDA

1. Welcome

The Chairperson, Errol van Staden welcomed all attendees.

In attendance were Errol van Staden, Gerrit van Niekerk, Tobie Louw, Leon Rauch, Ann Wright, Philip-Ben Kotze, Ronald Nutt, Clinton Lerm and Marcia Bown.

2. Apologies

No apologies. All members in attendance.

3. Approval of Minutes of Previous Meeting (held on 25 May 2022)

Minutes of the previous meeting were approved. Proposed by Mr. T. Louw and seconded by Mrs A. Wright.

Board Meeting Minutes will be made available on the HPP website.

4. Matters Arising from Previous Minutes

Matter	Update
Overstrand Municipality CCTV Policy	OM CCTV Policy was made available for public comment until 29 July 2022. HPP in collaboration with the 2 other OM SRAS submitted comments on 20 July 2022.
Bicycle Patrols	Chair requested Mr R. Nutt assist with investigating current status of the OM bicycle patrols.

Directors

E van Staden (Chair) | TH Louw | AE Wright

Whale Coast Computers update of activities	Mr Kotze has met with WCC. Communications improving, however, both parties must work to set up better structures on instruction of work.
Cliff Path Signage – dog owner regulation	Signage has been installed on part of cliff path. Mrs Wright and Mr Louw to identify final positions and oversee installation.

5. Portfolio Feedback

a. Finance

Mr Louw circulated the 22/23 financial year budget. The HPP continues to have a healthy balance. Surplus allowance of two-month reserve is maintained.

Mr Louw has made an allowance for additional two controllers.

The OM Incident Command Centre (ICC), which is planned to be located at the old squash courts at the Hermanus municipal offices was discussed. Mr Lerm indicated that HPP control room would be co-located there with other stakeholders to achieve an integrated approach. The ICC construction is still in process.

HPP is required to submit the 23/24 financial year budget and implementation plan for approval by the CFO prior to the HPP AGM. The Board has scheduled a meeting to develop the budget and implementation plan in the coming days.

The Annual Financial Statements are currently being audited for submission to the OM and for presentation at the AGM.

Neighbourhood funded camera projects were discussed. A consistent protocol must be followed for all these projects. It's important that contracts are signed with all owners of properties on which cameras are installed. An adequate maintenance allowance must be retained for these installations.

b. Operations

Directors

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Mr Kotze raised the issue of the FADT staffing component and where resources should be increased. Mr Kotze states that two additional controllers as well as additional night shift patrollers for the CBD are required. Mr Kotze would like to explore the option of having night patrollers seven days a week. HPP Board will approach FADT for proposal for additional patrollers and controllers.

Mr Kotze raised the issue of FADT uniforms, in particular the bullet-proof vests and gun holsters. Mr Kotze will investigate, and uniform requirements will be renegotiated with FADT as required.

The issue of crime at Rotary Way was raised. Several criminal events have been reported in recent weeks. It was suggested by the Board to the OM to install signage to make the public aware of the risks. Mr Lerm will follow up.

Mr Nutt confirmed that the Expanded Public Works Programme (EPWP) contract has been renewed and OM Law Enforcement are likely to have additional resources in due course to support the enforcement of by-laws and patrol hotspots.

Mr Kotze reported that Johan du Toit, Assistant Chief of Law Enforcement requested the HPP initiated report on homelessness in Hermanus be shared with him. The report was duly shared by Mr Kotze.

c. *Cleansing*

Mrs Wright reported that Iphuphu continue implementing the winter schedule of clearing the cliff path with 3 staff, 3 days a week on the western part and 2 days a week on the eastern part. Iphupha will continue to work on public holidays, the next being Women's Day on 9th August.

Mrs Wright confirmed that the installation of dog regulation signage on the cliff path has been installed on the western side, and positions are to be agreed and installation completed this month on the eastern side.

Mrs Wright stated that the gardens in the front of the Marine Hotel and around the CBD are not being maintained and agreed planting is still to be completed. Mr Nutt agreed to follow up with OM lead.

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Mrs Wright reported that the holiday programme was a great success and the donation from HPP was well received with thanks from Sustainable Futures Trust.

Mr van Staden suggested that the cleansing portfolio should be expanded and be discussed in the upcoming strategy meeting.

d. Admission of New Members

Three (3) new ratepayers have applied to be members of the HPP NPC. A total of 167 voting members are registered.

1. Mr S. Grundlingh, 2. Mr A. Joss, 3. Mr G & C van Niekerk.

Ordinary Resolution number one:

“IT WAS RESOLVED THAT the admittance of three (3) new members as presented be approved”.

Proposed by Mr E. van Staden and seconded by Mr. T Louw.

Mr Rauch expressed concern that many ratepayers do not seem to know about the HSRA and HPP, suggesting a brief be published in the weekly newspapers to inform residents. The Board concurred. Further, membership was discussed and the need for ratepayers to apply for membership to the HPP NPC to have voting privileges should also be included.

e. Executive Officer

Mr van Staden apprised the Board of the expanded role of the Executive Officer which will be effective from 1 August 2022. The expanded role description will be circulated in due course.

6. General

a. Procurement Process

Mr van Staden apprised the Board of the various contracts that will be ending September 2022 and will be tendered, renegotiated, or renewed following a review. New contracts will come into effect on 1 November 2022.

b. AGM Preparations

The AGM has been scheduled for 13 September 2022 via a virtual platform. A schedule of activities has been circulated to the Board to prepare for the AGM. A strategy meeting has

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been scheduled to discuss the 23/24 budget and implementation plan. Adverts for the AGM will be published in various newspapers week commencing 8 August and various documents are being prepared for upload to the website and to be circulated to HPP NPC Members.

The Annual Financial Statements are currently being audited for presentation at the AGM.

c. Social Upliftment

Mr Louw stated a meeting is being arranged with OM MAYCO and the Business Forum to discuss solutions for homelessness and informal parking attendants.

d. Perception Survey

Ms Bown apprised the Board of the results of the Perception Survey.

This year, 475 ratepayers responded to the survey, 9% of the HSRA property owners, an increase from 276 responses (5%) for 2021.

Three notable issues were raised by several ratepayers:

1. Visibility of patrollers – request for more patrols during the day and night in the CBD and along the Cliff Path.
2. Litter and dog waste, especially along the Cliff Path.
3. Homelessness, begging and informal car guards in the CBD.

Overall, the responses were favourable to the services provided by HPP. Many votes of thanks were received.

e. Strategy Workshop

A Strategy Workshop has been scheduled for 1 October 2022. The workshop will aim to review current standing including a SWOT analysis, consideration of challenges and risks and define the strategy for the remaining HSRA term.

External stakeholders, including representatives from the other two Overstrand SRAs will be invited.

f. Safety and Security Expo

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A Safety and Security Expo was discussed. It was agreed that the expo would be held later in the year, possibly November, and include other SRA's as well as various organisations in the sector to display their services. Mr van Niekerk requested that Board members share ideas and contacts for inclusion.

7. Immediate Priorities

a. Strategy Meeting

Meeting to determine 23/24 financial year budget and implementation plan for submission to OM CFO before end of August.

b. AGM Preparation

Prepare budget and implementation plan, advertise in local newspapers, and prepare documentation.

8. Next Meeting

Date to be confirmed for September 2022.

Meeting concluded at 16:49.

Directors

E van Staden (Chair) | TH Louw | AE Wright