

**HERMANUS PUBLIC PROTECTION (HPP)**  
Non-Profit Company (NPC) | Registration Number 1999/015007/08  
Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting  
Held at Lizette's Kitchen, Voëlklip, at 15:00 on Wednesday, 25 May 2022

**AGENDA**

**1. Welcome**

The Chairperson, Errol van Staden welcomed all attendees.

In attendance were Errol van Staden, Tobie Louw, Ann Wright, Philip-Ben Kotze and Marcia Bown.

**2. Apologies**

No apologies were received. Kari Brice was absent.

**3. Approval of Minutes of Previous Meeting (held on 14 March 2022)**

Minutes of the previous meeting were approved. Proposed by Mr. T. Louw and seconded by Mrs A. Wright.

Board Meeting Minutes will be made available on the HPP website.

**4. Matters Arising from Previous Minutes**

<b>Matter</b>	<b>Update</b>
During the 100-day report back by the Mayor and her Mayco on 28 February 2022, the Deputy Mayor announced the deployment of safety monitors along the Cliff Path, Rotary Way and the Fernkloof Nature Reserve with effect 1 March 2022.	It was noted by the Chairperson that since the inception of this project, no safety monitors have been seen on the Cliff Path or in Fernkloof Nature Reserve. It was mentioned to HPP that monitors were seen at the top of Rotary Way on a single occasion.
There is also no progress regarding the establishment of an integrated CCTV-solution	No updates were provided by Kari Brice or from the Overstrand Municipality.

**Directors**

E van Staden (Chair) | TH Louw | AE Wright

for the Greater Hermanus. We are hoping that the OM will guide the process during the weeks to come. Councilor Kari Brice was going to follow-up.	
Purchase of a Drone	In April, HPP purchased a drone. It will be piloted and stored with Mr P-B. Kotze.
Installation of CCTV cameras Hermanus Heights and Northcliff	The installation has almost been completed. Some final adjustments with installation in Northcliff, to be made. P-B. Kotze to coordinate.
Kwaaiwater and Northcliff additional cameras	Kwaaiwater and Northcliff additional camera projects have not yet commenced. P-B. Kotze coordinating with suburb leads to commence donation collection.  P-B. Kotze notes that Eastcliff boundaries (for the purpose of the camera project) have been extended to Kraal Rock.
Mariners Village	Installation of cameras complete. Linkage to HPP Control Centre to be finalised.
Overstrand Municipality CCTV Policy	To date, the OM CCTV has not been formally circulated for comment.

## 5. Portfolio Feedback

### a. Finance

Mr Louw circulated the remaining budget to the end of the financial year, 30 June 2022. The HPP continues to have a healthy balance. Surplus allowance of two-month reserve is maintained.

Mr Louw is developing the longer-term plan to end June 2025, which will allow for an estimated 6% for inflation and a 3 – 4% annual rate increase.

This longer-term budget includes funds to, inter alia, cover the following services:

#### **Directors**

E van Staden (Chair) | TH Louw | AE Wright

- i. Extending patrols in strategic areas at night (i.e., around CBD restaurants until 10pm),
- ii. Upgrade, and where necessary, replace older infrastructure to ensure compatibility with state-of-the-art monitoring software requirements,
- iii. Additional cleansing campaigns, and
- iv. Limited support for social development programs to address homelessness.

Ms Bown recommended the re-introduction of bicycle patrols in the CBD and strategic areas. The Chair will follow up with the Overstrand Municipality on the bicycle patrols programme. Further investigation into the costs associated will be explored.

Mr Louw raised an issue regarding the Santam Insurance policy for the various assets. Due to recent claims for damage, Santam has notified HPP that the monthly premium will increase by around R200.00 with an excess of R2,000. The Board agrees to the increase in premium; however, the excess will be further negotiated by Mr Louw.

*b. Operations*

Mr Kotze raised some concerns regarding Whale Coast Computers costs and service. He is concerned that WCC is not keeping HPP apprised of issues regarding availability of assets when purchased, as well as oversight of anticipated maintenance of assets. Mr Kotze will schedule a meeting with WCC. Mr Louw will attend.

There have been several complaints regarding vagrants building shelters in the caves below Windsor Hotel, St Peter's Church and on Hoy's Koppie. HPP will liaise with OM Law Enforcement and property owners to find a resolution.

Mr Kotze would like to host an event to thank HPP staff and other stakeholders. The Board support the event. Details to follow.

Mr Kotze stated that he will be following up with FADT to ensure that all armed patrollers license requirements are up to date.

**Directors**

E van Staden (Chair) | TH Louw | AE Wright

c. *Cleansing*

Mrs Wright circulated an email with an offer from an NGO to supply 'shelter suits', a protective sleeping bag for homeless people. It was agreed that Mrs Wright will discuss with the OM Social Worker on requirements and distribution.

HPP is collaborating with the Cliff Path Management Group to install new signage regarding dog regulations. The Board has agreed to fund the printing of the signs and will assist with placement along the path. It is recommended that HPP run another campaign to advise dog owners of their responsibilities and advise that the Cliff Path patrollers carry poop bags if required. Ms Bown to follow up with FADT to ensure sufficient bags are available for distribution.

Mrs Wright advised that the cleansing team conduct additional cleaning on the 16<sup>th</sup> of June and 9<sup>th</sup> of August following weekend events. The Board agrees to the additional days.

The Chairperson suggested a voluntary beach clean-up be organised again. Mrs Wright will raise this with various stakeholders.

Mrs Wright raised the issue of the newly installed Mossel River wooden bridge that has not been adequately protected from the elements. Issue to be raised again with Ward Councillor.

The HPP Board agreed to donate funds to a holiday educational program for girls. The holiday programme will be held in July for 4 days and the aim of the programme is to enhance participants self-awareness, how to make better choices, and skill building.

d. *Admission of New Members*

Three (3) new ratepayers have applied to be members of the HPP NPC. A total of 164 voting members are registered.

1. Mr G. Davies, 2. Mr M. Addleson, 3. Mr C. Lake.

*Ordinary Resolution number one:*

**"IT WAS RESOLVED THAT** the admittance of three (3) new members as presented be approved".

Proposed by Mr E. van Staden and seconded by Mr. T Louw.

**Directors**

E van Staden (Chair) | TH Louw | AE Wright

## 6. General

### a. *New Board*

As Mr van Staden and Mr Louw will be resigning their positions at the next HPP AGM, the Chair advised the Board that three new Board members have been identified. The proposed roles of Chair and Finance Director have accepted the invitation and are awaiting the final acceptance of the External Relations Director role. An onboarding induction programme will commence in July with the co-opted Board Members being officially instated at the HPP AGM to be held in September.

*Ordinary Resolution number two:*

**“IT WAS RESOLVED THAT** Mr Jerry van Niekerk and Leon Rauch be co-opted as directors”.  
Proposed by Mr E. van Staden and seconded by Mr. T. Louw and Mrs. A. Wright.

### b. *Social Upliftment*

Mr Louw apprised the board on the homelessness report findings from Luceo Solutions. The main recommendations were as follows:

- i. HPP is currently using a security approach. The report recommends using a mixed approach that includes security, development and compassionate approaches. A compassionate approach is where citizens give without any qualification and a developmental approach is where individuals are assisted to overcome the issues driving them to the street.
- ii. A working group should be established to oversee the response. The group should include all stakeholders that are working with the homeless. It also recommends running a campaign to educate the public on homelessness and the actions that can be taken to assist.

Mr Louw and Mrs Wright will approach Overstrand Municipality Social Development department with the intention to commence the initial implementation of the recommendations in the report.

### c. *Perception Survey*

#### **Directors**

E van Staden (Chair) | TH Louw | AE Wright

The Annual HPP Satisfaction Survey will be circulated to ratepayers on 26 May and will be open to the end of June. The findings will be reported soon after the survey closes.

*d. Any Other Business*

The Chairperson updated the Board on a meeting held with the Overstrand Mayor, her Mayco, Kleinmond SRA and Onrus/Vermont SRA on 10 May 2022. Several issues were raised:

- i. A “Control Centre Management System” needed to be put in place in the HPP Control Centre to control and record visitors to the premises.
- ii. A policy regarding access to CCT- footage
- iii. The use of drones in the area
- iv. HPP’s mandate on the Cliff Path and liabilities.

A decision was taken by the Board to combine all current HPP policies and procedures regarding the HPP Control Centre and the monitoring of CCTV into a single policy document. The policy will include a section on the use of the HPP drone.

**7. Immediate Priorities**

*a. Control Centre Management System*

This system to be finalised and circulated for comment to the Board before end of June.

*b. Social Development*

Schedule meeting and share findings with OM Social Development Department to commence implementation of addressing homelessness recommendations.

**8. Next Meeting**

Date to be confirmed for July 2022.

***Meeting concluded at 17:00.***

**Directors**

E van Staden (Chair) | TH Louw | AE Wright