

HERMANUS PUBLIC PROTECTION (HPP)
Non-Profit Company (NPC) | Registration Number 1999/015007/08
Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
Held at Lizette's Kitchen, Voëlklip, at 15:00 on Monday, 14 March 2022

AGENDA

1. Welcome

The Chairperson, Errol van Staden welcomed all attendees.

In attendance were Errol van Staden, T.J Coetzee, Tobie Louw, Ann Wright, Philip-Ben Kotze, Kari Brice and Marcia Bown.

2. Apologies

The Chair formally informed the Board that Mr Coetzee had verbally tendered his resignation from HPP Board. Mr Coetzee was sincerely thanked for his incredible contribution to HPP. (Written resignation received by email 15 March 2022).

The Chair advised that Mr Philip-Ben Kotze had been co-opted as Operations Director, commencing 1 April 2022. All directors support the decision.

Ordinary Resolution number one:

"IT WAS RESOLVED THAT Mr Philip-Ben Kotze be co-opted as a director".

3. Approval of Minutes of Previous Meeting (held on 25 January 2022)

Minutes of the previous meeting were approved. Proposed by Mr. T. Louw and seconded by Mr T.J Coetzee.

Board Meeting Minutes will be made available on the HPP website.

4. Matters Arising from Previous Minutes

During the 100-day report back by the Mayor and her Mayco on 28 February 2022, the Deputy Mayor announced the deployment of safety monitors along the Cliff Path, Rotary Way and the Fernkloof Nature Reserve with effect 1 March 2022.

Directors

E van Staden (Chair) | T.J Coetzee | T.H Louw | A.E Wright

Mr Van Staden subsequently attempted to engage the Deputy Mayor and the Mayor on the subject, without success. HPP is therefore unable to comment on this initiative.

There is also no progress regarding the establishment of an integrated CCTV-solution for the Greater Hermanus. We are hoping that the OM will guide the process during the weeks to come.

Councilor Kari Brice was going to follow-up.

5. Portfolio Feedback

a. Finance

Mr Louw circulated the 6-month budget to the end of the financial year, 30 June 2022. The HPP continues to have a healthy balance. Surplus allowance of two-month reserve is maintained.

Mr Louw asked that all neighbourhood funded CCTV projects should include adequate allowance for maintenance cost over the next few years. There must be parity.

Mr Louw stated that there is a surplus above the allowance. It is agreed that money will be allocated for additional surveillance equipment, in particular, a drone and camera installations for the Northcliff and Hermanus Heights areas.

b. Operations

- i. Mr Coetzee stated that the commitment of the residents of the Neighbourhoods in Ward 3, to buy-in and to donate to an integrated CCTV network, has been overwhelming.
- ii. Northcliff, Eastcliff and Westcliff and Kwaaiwater proposals in process, including surveys/hotspot analysis, installation concepts and the broad costs.
- iii. Mr Coetzee cautioned that the Control Centre is close to maximum capacity after the additional projects come online and the long-term maintenance will be difficult to manage with the existing funds. Note: Cost of first 3 years maintenance as part of the project costs included. Require at least 1 more 24/7 controller in the Control Room to monitor all these cameras.

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- iv. It is proposed that HPP consider monitoring 4 cameras at Mariners Village. Whale Coast Computers investigating viability.
- v. Infrastructure and maintenance budget for 2022/23 has been drafted. Following approval, a meeting will be held with FADT to negotiate prices for 2022/23. An additional 1 x 24/7 controller to the control room and consider 2 additional Cliff Path patrollers, should a drone not be purchased.
- vi. Mr Coetzee is preparing a detailed hand-over document for hand-over to incoming Operations Director, Philip-Ben Kotze.
- vii. A detailed discussion on the purchase of drone was held. The purchase of a drone is agreed in principle, subject to insurance premium costs. Initial cost is around R91,500 (VAT incl.). Legislation, liability and piloting issues were discussed at length.
- viii. The first 2022 Overstrand Public Safety Forum (OPSF) meeting will be held on 15 March 2022. Request for invitation to include Mr Kotze was sent to Neville Michaels. HPP must address the camera funds and the deployment of the Cliff Path patrollers at this meeting. Mr van Staden stated earlier in the meeting that no feedback has been received to date on the Cliff Path patrollers from the OM.

c. Cleansing

Mrs Wright states that cleansing activities are progressing well. However, it has been noted that there is an increase in litter along the Cliff Path between Fick's Pool and the New Harbour – mostly sweet wrappers and cool drink containers. It is agreed that the cleansing team will be diverted to clean area as required.

Mrs Wright gave an update on the proposed conservation video activity with Hermanus High School. Due to other priorities at the school, the activity has been postponed to the second term.

Mrs Wright raised the issue of the newly installed Mossel River wooden bridge that has not been fully completed, the bridge requires varnishing to protect it from the elements. Ms Brice to address with OM.

d. Admission of New Members

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Since the last Board meeting, no new ratepayers applied for admission as a voting member to the HPP NPC. An invitation to join will be circulated with the next newsletter.

6. General

a. Board succession

The Chair circulated a proposed structure of the HPP Board. The Board will consist of six (6) portfolios: Chairperson, Finance and Governance, Operations, Cleansing, External Relations and Special Projects. It was also proposed that a Shadow Board be installed to capacitate future directors of the Board. All directors agreed.

b. Social Upliftment: Appointment of Consultant

A meeting has been scheduled with the Mayor for 4 April 2022. The purpose of this meeting is to discuss possible approaches to address vagrancy in the area. Following approval and support by OM, the Board will appoint a consultant to advise on way forward.

7. Immediate Priorities

a. CCTV Policy

CCTV policy is to be finalised and circulated for comment to the Board.

b. Newsletter

Issues to address in next newsletter include interacting with patrollers, invitation to become a HPP NPC voting member and new camera installations and purchase of drone.

8. Next Meeting

Date to be confirmed for May 2022.

Meeting concluded at 16:54.

Directors

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