

HERMANUS PUBLIC PROTECTION (HPP)
Non-Profit Company (NPC) | Registration Number 1999/015007/08
Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
Held at Lizette's Kitchen, Voelklip, at 15:00 on Tuesday, 30 November 2021

AGENDA

1. Welcome

The Chairperson, Errol van Staden welcomed all attendees.

In attendance was Errol van Staden, T.J Coetzee, Anton Hartman, Tobie Louw, Ann Wright, Kari Brice and Marcia Bown.

2. Apologies

Apologies received from Clinton Lerm. The Chair informed the Board that Mr Lerm has tendered his resignation from HPP Board as of 29 November 2021.

3. Approval of Minutes of Previous Meeting (held on 1 September 2021)

Minutes of the previous meeting were approved. Proposed by Mr. T. Louw and seconded by Mrs A. Wright.

Board Meeting Minutes will be made available on the HPP website.

4. Matters Arising from Previous Minutes

a. OPSF

Due to the lack of progression of the Overstrand Public Safety Forum (OPSF), Mr Coetzee and Mr Hartman have resigned their positions. Both will be available to advise and collaborate as required.

b. Incident Command Centre

It was noted that the Overstrand Municipality Incident Command Centre is still not operational, although previously advised that it was. Ms Brice will investigate.

c. Renegotiating contract with service provider

It was agreed that the Operations and Finance Director would approach the majority service provider in the new year to renegotiate the terms of the contract.

d. Night Shelter

Directors

E van Staden (Chair) | TJ Coetzee | AM Hartman | TH Louw | AE Wright

Funding from the province to complete the night shelter has not yet been received. Ms Brice commented that it was likely that the funds would be given before the end of the year.

5. Portfolio Feedback

a. Finance

Mr Louw circulated the budget for the remainder of the financial year. The HPP continues to have a healthy balance. Surplus allowance of two-month reserve is maintained.

Since the beginning of the financial year (June 2021), a large portion of investment has been made in the repair and maintenance of surveillance assets. All upgrades have been in line with anticipated budget. CCTV maintenance expenditure will remain stable as the major investment was completed in the 21/22 period.

Allowance has been made for additional activities under the operations, cleansing and social upliftment portfolios.

Mr Hartman and Mr Coetzee cautioned that the Mossel River was severely overgrown and a major fire risk. It was agreed that the board would investigate with stakeholders on clearing parts of the river.

b. Operations

Mr Coetzee apprised the board of the festive season safety plan that will be in action from 14 December 2021 to 10 January 2022.

The equipment for the upgrade of existing cameras and the installation of cameras at new locations has been delivered.

The artificial intelligence (AI) cameras will be installed by 13 December 2021 and in time to support HPP's festive season operational plan. The AI-cameras will be installed in five hotspot areas. PTZ cameras (pan, tilt and zoom) will also be installed overlooking parts of the CBD, Voelklip and the Industrial area.

With the success of the Fernkloof and Voelklip CCTV camera installations, which was solely funded by residents of the area, the directors have been contacted by ratepayers from Eastcliff and Voelklip that wish to fund and install additional surveillance in these areas. Mr Louw will make the appropriate introduction to Mr Joe Terblanche to proceed in Voelklip.

Mr Coetzee raised a query with the Ms Brice regarding the available ward funds for surveillance. Ms Brice stated that the new Mayor, Dr Rabie, was re-evaluating ward allocations and an update would be forthcoming on the funds in the following weeks.

Training of the CCTV operators on the Avigilon system will be taking place on 12 December 2021. Avigilon will also provide a Standard Operating Procedure (SOP).

c. Cleansing

Mrs Wright gave an update on activities that are currently being undertaken. It has been agreed with HPP, Fynbos Gardens, the Cliff Path Management Group (CPMG) and the Overstrand Municipality that a portion of the cliff path will be cleared of alien invasives and overgrowth. The project will include training for local unemployed youths. HPP will fund the initiative.

Further, the CPMG have also identified a number of signs and benches that require repairs along the cliff path. CPMG will coordinate with the municipality.

Mrs Wright described a new initiative that she wishes to run in the new year. The initiative will be aimed at school children to create videos raising awareness about the environment. The board confirmed that the initiative aligned with HPP and OM objectives. Further information to be provided in the new year.

d. External Relations

Mr Hartman provided an update on the various meetings that have been held during the financial year.

The meetings have mostly been uneventful with not all stakeholders being in attendance. The board agrees that the issue needs to be raised with the Municipal Manager and Mayor to ensure collaboration.

e. Admission of New Members

Since the last Board meeting, no new ratepayers applied for admission as a voting member to the HPP NPC.

6. General

a. Social Upliftment: External Review

Mr Louw advised the board that an external consultant has been identified to assess the homeless and vagrant status in Hermanus and to provide recommendations. It is likely the assessment will be undertaken in the new year. Allowance in the budget has been made to fund the first stage of the project.

b. Safety Sessions

An update was given on the safety sessions that will be held on 1 December, specifically for ladies and a session on 8 December, aimed at businesses.

c. Overstrand Municipality Quarterly Review

The Chair, Finance Director and Executive Officer met with the Overstrand Municipality CFO and team on 30 November 2021 for the HSRA Quarterly Review Meeting. An overview of the year-to-date activities was provided by the Chair, the Finance Director provided an update on HPP's financial status, and the Executive Officer provided a review on compliance. The outcome of the meeting was positive and productive.

d. CCTV Funding 2021 / 2022

See comment under b. Operations on ward funds.

7. Immediate Priorities

No issues arising.

8. Next Meeting

Date to be confirmed.

Meeting concluded at 16:21.