

HERMANUS PUBLIC PROTECTION (HPP)
Non-Profit Company (NPC) | Registration Number 1999/015007/08
Website: <https://hpp.org.za> P.O. Box 1599, Hermanus, 7200

Minutes of HPP NPC Board Meeting
Held virtually via MS Teams, at 15:00 on 1 September 2021

AGENDA

1. Welcome

The Chairperson, Errol van Staden welcomed all attendees.

In attendance was Errol van Staden, T.J Coetzee, Anton Hartman, Clinton Lerm, Tobie Louw, Ann Wright and Marcia Bown.

The Chairperson advised that the meeting was recorded.

2. Apologies

Apologies were received from Kari Brice.

3. Approval of Minutes of Previous Meeting (held on 23 June 2021)

Minutes of the previous meeting were approved. Proposed by Mr. T. Louw and seconded by Mrs A. Wright.

Board Meeting Minutes will be made available on the HPP website.

4. Matters Arising from Previous Minutes

No matters arising.

5. Portfolio Feedback

a. External Relations

Mr Hartman stated that several meetings between the HPP and stakeholders have been held.

The inaugural Overstrand Public Safety Forum meeting was held Friday, 25 June.

Continual engagement with the Overberg Safety and Protection Forum.

Operational readiness virtual meeting was held with SAPS, LE and other stakeholders to plan for possible future riotous action. HPP directors participated. Plan drafted.

Met with Brig. Heilbron to discuss the Incident Command Centre. SAPS have drafted a request to the SAPS legal department for approval for external stakeholders to integrate into the ICC when necessary.

b. Strategic Planning Workshop (synopsis)

Summary of points from strategic planning workshop were circulated by email to all attendees. No further comments or observations raised.

Mr Hartman suggested a bi-monthly session following the board meetings to have an open discussion on strategic development. Proposal was supported to have face-to-face meetings.

c. Finance

Mr Louw highlighted the budget for the HPP NPC for the 22 / 23 period as required for the AGM.

OM requested that HPP retain 10% to cover potential non-payments. Reconciliation of retention in process.

Estimated balances exclude donations. Donations are tracked separately.

Surplus allowance of two-month reserve is maintained.

CCTV maintenance expenditure will remain stable as the major investment was completed in the 21/22 period.

Allowance is not made for the diminishing value of the assets; however, replacement and maintenance allowance are made in line with experienced actual costs.

Mr Louw proposes that the board renegotiate the fees with FADT. Mr Hartman and Mr Coetzee cautioned that we should not cut services.

In addition to standard items, a new item for social development and upliftment has been included. This portfolio stems from the strategic planning workshop and feedback in the satisfaction survey.

It is important that HPP's value proposition is more succinctly expressed to ratepayers.

d. Operations

Mr Coetzee updated that progress on Fernkloof Camera Project is on schedule and that Mr Bryant is regularly updated. The asset register is updated as installations are completed to ensure insurance cover.

Recent CBD incidents are being addressed. Agreement in place with SAPs that anyone found breaking lockdown curfew will be arrested.

Patrols have been increased in the CBD and a revised camera network for the CBD has been developed.

Lease option for cameras has been explored. At this stage it does not appear to be a viable option for the HPP.

e. Cleansing

Mrs Wright circulated by email feedback from the Night Shelter meeting as well as a meeting with Gerard Smit regarding homeless people. A very positive meeting, however, addressing the issue, which is complex and likely to take time to deal with adequately.

The Cliff Path is particularly clean with little dog waste between Grotto and Kraal Rock. Cliff Path Management Group (CMPG) are addressing signage. Awaiting feedback on HPP contribution.

Art Exhibition taking place on 16 September 2021. Board is invited to attend.

Iphupha cleansing team will revert to summertime schedule from 1 September.

f. Overstrand Municipality

Mr van Staden described a meeting held Wednesday, 1 September with the OM. Chairperson, Finance Director, and Executive Officer, OM CFO, K. Brice and M. Baardman in attendance. No issues raised by OM. A positive, collaborative meeting.

Investing outside the SRA to further secure the HSRA was raised. OM CFO supports taking suggestion to ratepayers at the AGM, however, if approved by HPP members, OM will revert to legal team to ensure that initiative aligns with SRA By-law and Policy.

g. Admission of New Members

Three (3) new ratepayers have applied to be members of the HPP NPC since 24 June 2021. A total of 161 voting members are registered.

1. M. Bourne, 2. J.P Lotz, 3. G. Potgieter.

Ordinary Resolution number one:

"IT WAS RESOLVED THAT the admittance of three (3) new members as presented be approved".

Proposed by Mr E. van Staden and seconded by Mr. T Louw.

6. General

a. Implementation Plan for 22 / 23 Financial Period

Directors

E van Staden (Chair) | TJ Coetzee | AM Hartman | CH Lerm | TH Louw | AE Wright

Ms Bown gave a brief overview of the draft Implementation Plan for the next financial period to be presented at the AGM.

Most milestones and activities are ongoing. A new milestone has been included, aligned with the budget, for social development and upliftment. This milestone plans to address homelessness through the development of a social intervention plan that will be implemented with various NGOs and other stakeholders.

b. AGM Preparations

Mr van Staden discusses the AGM requirements which includes required member attendance to form a quorum, directors available for re-election, documents for review by members, notice and reminders.

7. Immediate Priorities

No issues arising.

8. Next Meeting

Next meeting will be held in early December. Date to be confirmed.

Meeting concluded at 16:16.