

# Annual General Meeting

Period Under Review: 1 September 2020 – 30 June 2021

13 September 2021



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# Housekeeping Arrangements

Please

- Mute your microphone
- Turn off your camera
- Reserve questions until after Agenda Point 8 (Implementation Plan)
- “Raise Hand” if you have a question
  - Click on the icon labeled "Participants" at the bottom center of your computer or phone screen.
  - At the bottom of the window, click the button labeled "Raise Hand")
- Keep your questions brief (and please don't 'hog the floor')



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# Agenda

1. Welcome
2. Apologies
3. Confirmation of Agenda
4. Constituting
5. Approval of Minutes of the 2020 AGM
6. Chairperson Report
7. Consideration of the Financial Statements for the year ending 30 June 2021
8. Approval of Budget and Implementation Plan (2022 | 2023)
9. Approval of Auditor's Remuneration
10. Appointment of Auditors
11. Election of Directors
12. Any Other Business

# Apologies

- Julian Turner
- John Mills
- Johannes Hamman
- Johannes Conradie
- Heather and Tony Blee
- David Hyman
- Wendy Ross
- Andrew Embleton
- Cliff Moran
- Norma Ratcliffe
- Kim van Velden
- Tom Bramwell-Jones
- Gys Steyn
- Michael Kosch
- Anne Philip
- Jean and Ken Morrison
- Keith Brooke-Sumner
- Gerard McGovern
- Mary Whitfield
- Dirk van der Zee
- Joachim Suesse
- Mike Hooper



# Confirmation of Agenda & Quorum

Membership Total	:	161
New members admitted (during period)	:	15
Required member attendance (20%)	:	32
Member attendance confirmation	:	19
Member proxies	:	20

# HPP's Value Proposition

Drive investment through public safety



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# Chairperson Report



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# Chairperson Report

## HPP's Transformation

### Critical Success Factors

- Assemble a competent Board
- Get closer to our 'customers'
- Become a data-driven business
- Invest in technology
- Tailor solution to emerging reality
- Build strategic relationships
- Learn from others
- Practice good governance
- Define HPP's value proposition



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# Chairperson Report (cont)

## Reflection (2020 AGM)

- Technology will become the focal point (strategy and investment)
- Expand of our CCTV-footprint
- Measure performance (against robust metrics)
- Improve stakeholder communication
- Improve third-party collaboration
- Benchmark
- Manage relationship with Overstrand Municipality

## Governance

- Appoint an Executive Officer

# Chairperson Report (cont)

## Performance Against Implementation Plan (2021 | 2022)

- All milestones met or in process of meeting:
  - Management and Control
  - Safe Environment
  - Healthy and Clean Environment
  - Strategic Development

Overstrand Municipality expressed satisfaction with HPP's performance in respect of its mandate and obligations

# Chairperson Report (cont)

## Challenges

- Meeting ratepayer expectations
- Vagrancy | Homeless People | Car Guards
- Securing the HSRA's boundaries
- Effective collaboration (all players in the crime prevention domain)
- Third party monitoring
- Environmental awareness

# Chairperson Report (cont)

## Looking Ahead

- Surge in crime
- Extra layer of protection
- Control centre expansion
- Social upliftment portfolio
- HPP to become a pivotal influencer, facilitator and integrator
- Imagine the future and plan accordingly

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# Finance

Tobie Louw - Director Finance and Strategy



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# Annual Financial Statement

- Opening balance 1 September 2020 : R 938 760
- Closing balance 30 June 2021 : R3 659 131
- Voluntary contributions (Fernkloof Project) : R 443 735

## Notes

- Surplus partly due to delayed start of service contracts on 1 November 2020
- Notwithstanding several upgrades to surveillance infrastructure, Fixed Asset value remained steady at R 593 616.
- This is due to ageing of a substantial portion of our CCTV-installations.

# Finance (cont)

## Finance Agreement

- HPP must achieve a quantum of reserves equalling two months' revenue by 30 June 2021 (achieved)
- Monthly retention of 10% (bad debt provision – performance may improve)
- 4% Annual rates increase

## Looking Ahead to 21/22

Bulk of our revenue will be spent on supply contracts and infrastructure expansion

- Crime prevention and public safety
- Cleansing
- CCTV expansion and renewal plan
- The aim is to spend in the order of R1,2 m over the next 2 years.



# Operating Budget (1 July 2021 to 30 June 2022)

	Current Budget	
SRA Management	R	360 000
General Administration	R	100 000
Toilet Facilities	R	50 000
Communications	R	50 000
CCTV IT Improvement & Maintenance	R	430 000
CCTV New Infrastructure	R	500 000
FADT	R	6 489 465
Iphupha (Cleansing) +Litter control	R	417 784
Contingency	R	100 000
<b>Total (VAT Exclusive)</b>	<b>R</b>	<b>8 497 249</b>
Original HSRA –SC FY20/21 Budget	R	8 632 000



# Proposed Implementation Plan (2022 | 2023)



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# Implementation Plan – Actions 22 | 23

## Milestone 1: Management and Control

- I. Monthly newsletter to all ratepayers. Communicated via WhatsApp, Email and HPP NPC website.
- II. Submit AFS, Annual Report and AGM Minutes to OM and Members.

# HSRA Vision and Mission

## Vision

Create and maintain an environment that is safe, clean, caring and sustainable for the benefit of all of its residents and visitors

## Mission

- Improve the public environment for the benefit of all
- Deliver supplementary municipal services as determined by the community
- Bring the vision to life

# Implementation Plan – Actions 22 | 23 (continued)

## Milestone 2: Safe Environment

- I. Installation of additional AI enabled cameras and appurtenant infrastructure. Anticipate that 11 cameras and 1 additional control room monitor will be operational in the HSRA by end of 2022 / 2023.
- II. Incorporation of all additional surveillance data feed to the Control Centre
- III. Monthly safety reports and statistics. Communicated via WhatsApp, Email and HPP NPC website
- IV. Create a platform that supports collaboration between SAPS, Municipal Law Enforcement, other SRA's in the regions, Watch Groups and private security companies

## Milestone 2.1: Public Safety Related Social Upliftment Programme

- I. Devise a Social Upliftment Plan with various stakeholders and determine budget required
- II. Collaborate with the OM, selective NGOs and Cape Town CIDs to implement current Social Upliftment plan
- III. Document all homeless
- IV. Collaborate with NGOs that support homeless and street people

# Implementation Plan – Actions 22 | 23 (continued)

## Milestone 3: Healthy and Clean Environment

- I. Organise community clean-up event to promote environmental awareness.
- II. Encourage businesses to maintain properties and improve 'sense of place'.
- III. Support Cliff Path Management Group in improving litter/ dog waste collection points, improve signage and support litter campaigns along Cliff Path and within parking areas.

## Milestone 4: Strategic Development

- I. Participate in relevant PPP-initiatives
- II. Collaborate with the OM to fast-track the regeneration of the Hermanus Old Town
- III. Provide input into the OM's urban management plan, especially in terms of parking management and social upliftment
- IV. Facilitate collaboration with other Overstrand SRAs

# Proposed Budget (2022 | 2023)



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# Budget - Notes

**Budget Term:** This budget is for the financial year 22/23, which runs from 1 July 2022

**Annual Adjustments:** Assume 4 % increase on levies and non-payment retention of 10%

**Approach for 22/23 Budget :**

- Accumulated surplus, in the order of R2.79m
- Continued modernisation of CCTV surveillance capability
- Public Safety related Social Upliftment Programme

**Financial Outcome:** HPP Financial Agreement requires a retained balance equal to 2 months' levies. Proposed 22/23 budget achieves that + surplus of R 865 k

**Implementation Plan:** The 22/23 Budget must be read in conjunction with the Implementation Plan.



# Budget (22 | 23)

Financial Year: 1 July 22 to 30 June 23		22/23 Budget	
	Base amount	R	8 632 000
Income	Annual rate increase		4,0%
	Adjusted after increase	R	8 977 280
	Less: Retention		10,0% (1)
	Levies paid to HSRA	R	8 079 552
	Estimated balance at 1 July	R	2 790 626 (2)
Expenditure	Expenditure as per Schedule D	R	8 658 495
Balance at YE	Bank balance at 30 June	R	2 211 683
	Less : Required retained balance	R	1 346 592 (3)
	<b>Surplus at 30 June 2023</b>	<b>R</b>	<b>865 091</b>

Notes	
1	As agreed with OM
2	Excludes donations for specific projects, includes revenue corrections
3	As per Finance Agreement requirement
4	Increase due to ageing infrastructure
5	Important to provide more comprehensive service

# Budget Detail - Schedule D

<b>Section A : General</b>		
SRA Management	R	374 400
General Administration	R	104 000
Toilet Facilities	R	50 000
Communications	R	50 000
CCTV Maintenance & IT	R	447 200 (4)
<b>Subtotal A VAT Excl</b>	<b>R</b>	<b>1 025 600</b>
<b>Section B : Other</b>		
Public safety and Crime Prevention		
FADT	R	6 400 000
CCTV New/Updated Infrastructure	R	500 000
Public Safety related Social Upliftment Programme	R	200 000 (5)
Clean Environment		
Litter control initiative	R	40 000
Iphupha	R	392 895
Contingencies	R	100 000
<b>Subtotal B VAT Excl</b>	<b>R</b>	<b>7 632 895</b>
<b>Total Budget VAT Excl</b>	<b>R</b>	<b>8 658 495</b>

<b>Notes</b>	
1	As agreed with OM
2	Excludes donations for specific projects, includes revenue corrections
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4	Increase due to ageing infrastructure
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# Avigilon

## Intelligent Security Solutions



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# Auditors and Fees

Hermanus Accounting Services

Professional fee – R10 500.00 (excl. VAT)

# Election of Directors



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# Board of Directors

Chairperson*	:	Errol van Staden
Finance and Strategy	:	Tobie Louw
Operations	:	Theuns Coetzee (co-opted)
External Relations and Operational Support	:	Anton Hartman
Cleansing	:	Ann Wright
Communications*	:	Clinton Lerm
Executive Officer	:	Marcia Bown



# Other Business



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# Thanks

- Property Owners
- Overstrand Municipality
- Board-members
- Executive officer
- Service providers
- HPP-members who attended this AGM